

# 2022-2023 STUDENT HANDBOOK

## Teague Middle School

*Institute of Innovation*

1350 McNeil Road  
Altamonte Springs, Florida 32714  
407-320-1550



Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Check One: ☐ Car Rider ☐ Walker ☐ Bike-Rider ☐ Bus Rider # \_\_\_\_\_

[www.teague.scps.k12.fl.us](http://www.teague.scps.k12.fl.us)

### Schedule

#### First Semester begins August 2022

Period	Subject	Teacher	Room
1			
2			
3			
4			
5			
6			
7			
8			

#### Second Semester begins January 2023

Period	Subject	Teacher	Room
1			
2			
3			
4			
5			
6			
7			
8			

College or University I would like to attend: \_\_\_\_\_ Post Secondary Career Goal \_\_\_\_\_

# Teague Middle School

2022-23

# Hall Pass

Please use the space provided for hall passes.

Remember there are no hall passes during 10/10 Freeze Time.

[illegible]

# STUDENT DATA CHART

*“Making Great Choices Every Day!”*

Name \_\_\_\_\_

Grd 6 7 8

Teacher \_\_\_\_\_

FALL FAST Progress Monitor Scores		My Goals For The Spring FAST Progress Monitor Scores	
2022 ELA Level _____ 2022 ELA Scale Score _____ 2022 Math Level _____ 2022 Math Scale Score _____		2023 ELA Level _____ 2023 ELA Scale Score _____ 2023 Math Level _____ 2023 Math Scale Score _____	
<b>Quarter 1</b> Why did I select these goals for next year?   How do I plan to reach my GOALS?     Who can help me reach my goals and how am I going to use these resources?	<b>Quarter 2</b> What do my common assessments/quizzes/tests say about me reaching my goals? ELA/Reading:    Math:    Do I need to review my plan? What else can I do?	<b>Quarter 3</b> Am I ready to reach my goals?   What am I going to do to prepare for the FAST Progress Monitor/EOC?    What barriers could “pop up” to make me miss my target goal?   What do I expect from myself?	<b>Quarter 4</b> How do I feel about my performance on the BIG TESTS?   How am I going to prepare for the next grade?    What is one goal for the summer that is academic?

**Welcome** to Teague Middle School, an Institute of Innovation. We are looking forward to an exciting, fun year for our students. At Teague, we are all members of the Tiger Nation. At Teague, Tigers ROAR! We are always:

**Respectful**  
**Organized**  
**Accountable**  
**Ready**

#### **How to be a TOP TIGER**

- Arrive to school and class on time.
- Come prepared for class; ready to learn and succeed
- Read the SCPS Student Conduct and Discipline Code and student handbook. Discuss them with your parent and teachers
- Dress appropriately according to the SCPS dress code policy
- Listen attentively
- Treat others the way you want to be treated
- Use your teachers, counselors, and administrators to help you with problems and concerns
- Remain calm and walk away from conflict
- Respect, listen, and follow directions from SCPS employees, especially in emergency situations
- Arrive to school free of weapons/guns, drugs, or alcohol;
- Understand that any behavior disruptive to the school/learning environment is unacceptable
- Respect all guest, performers, and athletes during concerts, assemblies, and athletic events. You are to remain seated and quiet until these events conclude
- Keep your hands and feet to yourself, mind your own business, and walk while on campus

**COLORS:** Red and Yellow

**MASCOT:** Tigers

**HOURS:** 9:30 – 4:05 (M, T, TH, F)  
 9:30 – 3:05 (W)

**Main Office:**  
 407-320-1550

**Principal** .....**Dr. Connie Collins**  
**Assistant Principal** .....**Dr. Victoria Hyatt**  
**Assistant Principal** .....**Mr. Kenneth Viola**  
**Assistant Principal** .....**Dr. Jessica Webb**  
**Dean** .....**Mr. Kelvin Ferrell**  
**Dean** .....**Mr. Jeff Norton**  
**Student Support Services Facil.** .....**Mrs. Michelle Silver**  
**Counselor**.....**Mrs. Aleisha Kraft**  
**Counselor** .....**Ms. Michelle Butler**  
**Counselor** .....**Mrs. Jill Halsey**

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**Counselor** ..... **Mrs. Aleisha Kraft**  
**Testing Coordinator** ..... **Mrs. Kim Eldemire**  
**Technician, Learning Systems** .....  
**School Security Guard**..... **Mr. Jose Barbosa**  
**School Resource Officer** ..... **Officer Larry Norfleet**

#### **STUDENT CALENDAR**

##### **2022-2023**

August 4-9	Teacher Workdays (Pre-Planning)
August 10	First Day of Student Attendance
September 5	School System Closed
October 6	End of 1st Quarter
October 7	Schools Closed for Students/Teacher Workday
October 10	Start of 2nd Quarter
November 21-25	Schools Closed
November 24-25	School System Closed
December 14-16	Early Dismissal for Students
December 16	End of 2nd Quarter/1st Semester
Dec 19-Dec.30	Schools Closed for Students/WinterBreak
January 2	Schools Closed for Students, Teacher Workday, Student Makeup Day #2 if needed
January 3	Schools Closed for Students, Teacher District Professional Development Day, Student Makeup Day #1 If Needed.
January 4	Classes Resume, Start of 3 <sup>rd</sup> Quarter
January 16	School System Closed
February 20	School System Closed
March 10	End of 3rd Quarter
March 13-17	Schools Closed for Students/Spring Break
March 20	Schools Closed for Students, Teacher Workday, Make Up Day 3 If Needed
March 21	Classes Resume, Start of 4 <sup>th</sup> Qtr.
May 23-May 25	Early Dismissal for Students
May 25	Last Day of Student Attendance
May 25	End of Fourth Quarter
May 26	Teacher Workday (Post-planning, Student Make-up Day #4 If Needed.
May 29	School System Closed
May 30	Teacher Workday (Post Planning

\*

**SPEAK OUT HOTLINE: 1-800-226-7733**

**(24 hour anonymous report hotline)**

**If you see something;  
 Say something;  
 Do something.**

### **ATHLETICS (INTER-SCHOLASTIC)**

- A competitive athletic program is offered for both boys and girls. Currently, the following sports are offered: Volleyball, Basketball, Cross Country, Track, and Cheerleading.
- Participating in athletics at TEAGUE MIDDLE SCHOOL is considered a privilege, subject to the approval of the head coach, athletic coordinator and administrators.
- We will announce the dates for try-outs. You may tryout only after a physical examination is completed during each school year. Use school form provided. Turn completed form into your coach or athletic coordinator before the first day of tryouts. Students must maintain a 2.0 GPA to tryout and remain eligible.

### **ALCOHOL/DRUGS**

The sale, possession of, or being under the influence of alcoholic beverages or drugs on campus, including any school related activity, is prohibited and will result in serious consequences.

### **ATTENDANCE**

All students in grades sixth through eighth are expected to attend school regularly. An absence will be recorded as excused for any of the following reasons:

- Medical treatment provided by a licensed physician
- Sickness or injury makes attendance inadvisable
- Observance of religious practices or a religious holiday
- Law enforcement order or court subpoena
- Death of a family member
- Natural disaster
- Traffic accident that directly involved the student
- Extraordinary circumstances or situations approved by the principal

Parents are asked to send a written note in, upon the student's return informing the school of the student's absence, the reason for the absence, and any other documentation if needed. These notes are to be given to the student's **first period teacher after returning from an absence. Students are required to make up all assignments missed. Students have the number of days absent, plus one day, to submit any missed work.**

### **Habitual Truancy:**

Whenever any student has a total of fifteen (15) unexcused absences from school within ninety (90) calendar days, with or without the knowledge or consent of the parent, s/he will be considered habitually truant. The Board authorizes the Superintendent to inform the student and his/her parents of the record of excessive absences as well as the District's intent to notify the Department of Highway Safety and Motor Vehicles, if appropriate. The Superintendent is authorized to file a

truancy petition under F.S. 984.151 if a student has accrued at least five (5) unexcused absences, or absences for which the reasons are unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reasons are unknown within a ninety (90) calendar day period or has had more than fifteen (15) unexcused absences in a ninety (90) calendar period.

### **STUDENT ACHIEVEMENT:**

At Teague Middle School we are proud of our many student achievers. Some of the ways we recognize and encourage student achievement are:

- **4.0 Breakfast**  
Students who earn all A's for the entire nine weeks receive recognition at an Honor Roll Breakfast each quarter
- **Honor Roll Achievement**  
Students who earn all A's and B's for the entire nine weeks receive an award certificate each quarter.
- **Student of the Month Celebration**  
Monthly celebration of students nominated by faculty for recognition of positive changes and growth in behavior, academics and/or mindset.

### **Awards Night**

Teachers, departments and school-wide awards for academic excellence, citizenship and outstanding academic growth are presented at TEAGUE MIDDLE SCHOOL Annual Awards in May. The awards and criteria are described below. Our 6<sup>th</sup> and 7<sup>th</sup> graders will be awarded during the day and our 8<sup>th</sup> grade students will be recognized in an evening ceremony.

- **Academic Achievement Award** - chosen by each teacher, one student per teacher, per course. It is for academic achievement in the teacher's class.
- **Presidential Award** – for 8<sup>th</sup> grade students only, GPA of 3.5-4.0 weighted for 8<sup>th</sup> grade year, and level 5 on State Assessments.
- **Principal's Award** – for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students. All A's for the current year for each of the nine-weeks.
- **TIGER Pride Award** – nominated by teachers or staff members. Based generally on most improved and the "R.O.A.R. motto.
- **TIGER EXCELLENCE Award** - 4.0 GPA for all 3 years at Teague Middle School. Based upon final semester grades in 6<sup>th</sup> and 7<sup>th</sup> grade and the 1<sup>st</sup> semester and 3<sup>rd</sup> 9 weeks grades during his/her 8<sup>th</sup> grade year. Student must have been enrolled at TEAGUE MIDDLE SCHOOL all 3 years of their middle school career.
- **Hall of Fame Award**—8<sup>th</sup> Grade student who are nominated that represent the TEAGUE MIDDLE SCHOOL vision and motto throughout the year

## **BULLYING**

If you are concerned about a potential incident of bullying, here are some ways to properly handle it:

1. Talk to your parent(s) or an adult you can trust
2. Stay calm and respond firmly
3. Walk away
4. Act confident
5. Report it.

### **How to report Bullying on Campus:**

- a. Write a statement to inform a Dean/Administrator
- b. Talk to an adult on campus.
- c. Talk to your guidance counselor
- d. Make an anonymous Report @ [www.speakouthotline.org](http://www.speakouthotline.org)
- e. Call 800-423-TIPS or TEXT "Speakout" to CRIMES (274637)

## **COMPUTER USE**

Students have many opportunities to access technology while on campus. Students using computers at the school must abide by the district's Acceptable Use Policy. Students who abuse access to computers may have that right suspended. Parents who do not want student access to the school's computers should request an exemption form from the front office.

## **CELL PHONE AND HEADPHONE EXPECTATIONS**

Teachers will select a classroom standard regarding cell phone use. Each classroom teacher will set the appropriate level of acceptable usage as outlined below:

- **Red Light Zone (CLASSROOMS)** – When Cell phones and electronic devices are not allowed by the teacher.
- **Yellow Light Zone\* (CLASSROOMS USE for Instructional Purposes ONLY):** Cell phones are regulated by the teacher and students must receive permission from the teacher before electronic devices are used. Students will be professional in the use of their devices and understand that the use of technology is intended for interaction with the curriculum.
- **Green Light Zone (LUNCHROOM AND BEFORE/AFTER SCHOOL ONLY):** Cell phones and electronic devices are allowed in the lunchroom.

If a cell phone is being used, goes off, or is in use in a Red Light Zone?

- The student will receive a warning to put the device away.
- If the cell phone continues to be used, goes off, the cell phone will be confiscated by a member of the Administrative Team and turned into the Discipline Office to be picked up by student after school.
- Repeated offenses will include consequences such as requiring parent/guardian to pick up cell phone, parent/administrator conference.

- The use of camera phones is strictly forbidden in private areas such as locker rooms, bathrooms, dressing areas, classrooms, and offices at any time. Such use may also be in violation of the SCPS Student Conduct and Discipline Code agreement.

## **Electronic Devices**

**Personal electronic devices should be used in a manner which promotes learning and growth. These devices, however, must remain out of sight, turned off, or on silent during the instructional day, and during class unless the teacher authorizes device usage for a class-related purpose. If a teacher gives permission for the use of a personal device (i.e. for classroom communication, research, note-taking, or recording) that is the sole purpose to which these devices should be used. This applies to but is not limited to all electronic devices and accessories such as: tablet PCs, wireless tablets, iPods, MP3 players, camera phones, digital cameras, laptops, earphones, ear buds, or blue tooth ear pieces. Students found violating the Acceptable Use and the Teague Middle School Personal Electronic Device Use Policies will lose their electronic equipment privileges.**

Students **may use** their electronic devices:

- Before the 9:25 a.m. bell. Once the bell has rung all equipment must be immediately put away before entering any building on campus.
- During lunch, in the cafeteria, and in the designated patio areas. Electronic devices must be put away before leaving the patio areas.
- At dismissal after they have exited the building
- With teacher direction for instructional purposes

Students **may not use** their electronic devices:

- Between classes
- During water and restroom breaks while classes are in session.
- With sound amplifying portable speakers.

Headphones

- **Over the headphones (such as beats) are not permitted.**
- **Students may use earbuds before or after school, or during lunch.**
- **Only one earbud may be used at a time so a student may be responsive to announcements or directions from adults.**

Please note: Teague Middle School does not require personal electronic devices to be brought on campus by students for instructional purposes. **When on campus, a student's personal electronic device is the sole responsibility of the student. We will not be held responsible or liable for damage, loss, or theft of a personal electronic device. We, therefore, encourage parents/guardians to discuss with their students whether or**

**not they permit electronic devices to be brought to school.**

Should a parent/guardian elect for their child to bring any electronic device to school, we kindly request for this parent/guardian to specifically review the rules for which their child may bring and use such electronic device.

**BEHAVIOR AND DISCIPLINE**

We expect all Teague Middle School students to behave in a way that brings positive credit to the school, their family, and themselves. This is true at school, in the cafeteria, on the bus, on field trips, and at all school functions. Misbehavior will result in appropriate consequences as set forth in the SCPS Student Conduct and Discipline Code. Though consequences for misbehavior vary, changing the inappropriate behavior is the goal. This code defines students' rights and responsibilities, rules of conduct, and behavior expectations, establishes the consequences for violations of the rules of conduct and describes the procedures for processing disciplinary violations. Your teachers will review with you the SCPS Student Conduct and Discipline Code and TEAGUE MIDDLE SCHOOL policies. The SCPS Student Conduct and Discipline Code is available on the SCPS website. It is important that you share this information with your parents. We encourage everyone to display PROUD AND POSITIVE behavior at all times. Bullying is not an acceptable behavior at TEAGUE MIDDLE SCHOOL. Anytime you have a problem or concern with someone, talk to your teacher, counselor, administrator, and/or your parent before you make a wrong choice.

**BUS PASSES**

Bus Passes will not be given unless there is proof of a change of student's residence or emergency in the family. Students are not permitted to ride home with friends. Students can make arrangements to be picked up if driver is on the student's approved list.

**DETENTIONS**

Students may be assigned a lunch or Wednesday after school detention by teachers or administrators for violations of the SCPS Code of Conduct. **Parents will be notified in advance of the detention.**

**DRESS CODE AND APPEARANCE**

Seminole County Public Schools' dress code policy is intended to create a safe, orderly, professional atmosphere for all students regardless of gender, race, nationality, ethnicity, body type, socioeconomic circumstances, culture, or religion. This policy intends to ensure access to a safe, equitable education. Responsibility for the dress and appearance of students enrolled in the Seminole County Public Schools primarily rests with parents and the students. Some student apparel, however, may not be appropriate to wear to

school even though that same apparel may be appropriate to wear in other settings. The standards of appearance for students shall ensure that students are clean, neat, and properly dressed. They shall observe modes of dress and standards of personal grooming which are appropriate for the academic environment. It is the responsibility of the principal to see that the dress appearance of any student shall not be extreme, to the point of creating a disturbance, or is hazardous to self, others, or school property, whether the specific case is covered by the information below.

The principal or principal's designee has the final authority for interpreting whether a student's apparel/appearance conforms to the dress code. To assist parents and students in making appropriate fashion and grooming decisions for school, the School Board has established the following minimal guidelines for the appearance and dress of ALL students.

- **Clothing Coverage:** Clothing must fully cover areas from one armpit to the other armpit, down to the thigh. Lower garments must completely cover the buttocks at all times. All tops must have shoulder straps, be long enough to cover the waistline and must not expose the midriff or undergarments at any time (see the diagram below for reference).
- **Transparent Clothing:** See-through or mesh garments must be worn with clothing over or under it and must meet the standard for clothing coverage (see above).
- **Accessories:** Clothing, jewelry, or accessories shall not convey messages that are: crude, vulgar/profane, violent/death-oriented, gang related, sexually suggestive, or promote alcohol, drugs, or tobacco. Jewelry or accessories that pose a safety concern for the student or others are not permitted.
- **Head:** Headwear must not impede the ability to see the student's face for identification purposes. Face coverings may be worn for medical, health, safety, and preventative measures only. Exceptions will be made for religious practice and/ or school related events. Sunglasses are permitted to be worn on campus but must be removed upon entering all school buildings/classrooms.
- **Footwear:** All students shall wear shoes/footwear. Students must wear shoes that are safe and appropriate

for the learning environment. Students must wear athletic shoes in all PE classes and/or outdoor activities. Students may be required to wear certain footwear for specific courses (for example: culinary, CTE, band, etc.) to ensure safety.

- **Personal Technology:** Due to school and safety concerns, personal technology (headphones, earbuds, or other accessories) is restricted to minimal volume, only to be heard by the user. One ear must remain free of the accessory at all times. Exceptions to this rule may be granted by administration, faculty, or staff.

- **Application/Exceptions:** The dress code guidelines shall apply to all school days and ALL school activities (for example: sporting events, dances, field trips, and graduations). The principal or principal's designee may make exceptions to the dress code for special school events.

All schools have the option of adopting a standard dress code (uniform) when developed and agreed upon in collaboration with their School Advisory Council. Schools that adopt a standard dress code should include the following: Collared shirts, sleeves, khaki or dark pants/shorts/skorts, defined shirt colors.

#### **EARLY PICK UP FROM SCHOOL**

Parents may pick up students during the school day before 3:30 pm on Monday, Tuesday, Thursday and Friday and before 2:30 pm on Wednesdays. On early release days, students may not be picked up after 12:00 pm. This will allow for proper dismissal of the school and reduce confusion at the end of the school day for staff and students.

#### **EIGHTH GRADE END OF YEAR ACTIVITIES**

The 8th grade CELEBRATORY EVENT will be announced by the end of the first 9 weeks. The exact date will be announced. This event is for TEAGUE MIDDLE SCHOOL 8th graders ONLY. Students should have their school ID to be admitted. The dress code for this event will be established at the time of the notification of specifics of the event.

**\*Any 8<sup>th</sup> grade student who receives a referral during the last quarter of school which results in Out of School Suspension will NOT be permitted to attend the 8<sup>th</sup> grade event.**

#### **EMERGENCY CARD**

The emergency card is the school's first resource for contacting parents. Please be sure that it is updated when there are phone number or address changes. It is imperative that these cards reflect the most recent information for our students' safety!

#### **EMERGENCY DRILLS**

Periodic emergency drills such as fire, evacuation, shelter in place (tornado) and lockdown will be conducted. Each student will be instructed as to the procedures to be followed. Students should observe strict silence and walk at all times during these drills. In a fire or evacuation drill, a continuous buzzing throughout the building will identify the drill. Upon activation of the signal, everyone will immediately leave the building according to plans prominently posted in each area. During a drill, remain as a class group and follow teacher's instructions.

#### **EXTRACURRICULAR ACTIVITIES/CLUBS**

Many extracurricular activities are provided that met before, during or after school. Students who participate in these activities must comply with the SCPS Citizenship Standards. Activities change from year to year, based on student and teacher interest, the following are typical activities provided:

- Cheerleading
- Junior Thespians
- National Jr. Honor Society
- Robotics Club
- Science Olympiad
- Student Government
- Yearbook
- Read to Lead

#### **GRADING SCALE/QUALITY POINTS**

A	90-100
B	80-89
C	70-79
D	60-69
F	59 - 0



#### **GUIDANCE SERVICES**

The Guidance Department provides services to the school community regarding social, personal, educational and vocational needs. These services include counseling, assessment, information, consultation, staff development, career education, and placement. Students wishing to see a counselor may do so by signing up in the guidance office or requesting permission from one of their teachers.

#### **HALL PASSES**

No students are allowed in the building before school unless they have a pass from their teacher. Any time that you are out of any class you must have a hall pass with student name, the date, time and destination

#### **HOMEWORK**

Successful students complete written assignments, study class notes, review lessons in textbooks, take notes on readings in books, discuss lessons with parents and plan project ideas. It is expected that all homework and other assignments be turned



in on time. To check for homework, parents are encouraged to examine the student's planner daily and/or Skyward Family Access Message Center. Parents should contact teachers whenever they have any concerns. We will do our best to ensure homework is differentiated, concise, meaningful, and can be done in a sensible amount of time.

### **ILLNESS OR INJURY**

Any student feeling ill or who is injured at school should immediately notify his/her teacher or someone in authority. A student sent to the clinic for being ill must have a pass from his/her teacher. Any student who sustains a serious injury will be given prompt attention and their parents will be called immediately. Please complete and regularly update your student's emergency card and Skyward so that parent contact can be promptly made.



### **LEAVING/RETURNING TO SCHOOL**

Once you arrive at school, you may not leave without permission and must follow proper checkout procedures. Students who need to leave school for medical appointments, etc. must be signed out at the main office by their parents. Parents may send a note with their student to be given to the teacher of the class he/she will be leaving. The front office will notify the teacher when the parent arrives. Remember, no student will be released to anyone other than the parents or persons whose name appears on the emergency card. A driver's license must be presented for identification. Upon returning back to school, you must sign in at the front desk in the main office. You will receive a pass back to class from the receptionist.

### **LOCKERS (Band and Physical Education)**

Band students will be provided a locker in the music area to hold their instrument and music.

Physical education students will be provided a locker to use during his or her P.E. class only. Make sure you lock up all valuable items before you leave the locker room each day. Students must provide a 3-turn combination lock to secure their clothes while they are in PE. Unauthorized locks will be removed. Do not share your locker combination or locker with others.

### **LOST AND FOUND**

The school is not responsible for lost or stolen articles. Valuable items should be left at home. Check with teachers, the front office or the lost and found in the cafeteria for missing textbooks or other items. At the end of each month, all unclaimed items are donated to the needy.

### **LUNCH/BREAKFAST PROGRAM**

Student breakfast and lunch, which includes make- your-own-salad or sub and snack foods, will be served only on the presentation of a valid lunch number or by full payment in cash. It is not possible for Food Services to charge lunches; however, parents can arrange for a prepaid account by contacting the cafeteria manager. At the beginning of the school year, all students will receive information regarding their opportunity to apply for free and reduced lunch.

Students eligible for this program should submit their application via the website or hard copy to the cafeteria manager. Any questions visit the SCPS food service website at [www.foodservice.scps.k12.fl.us](http://www.foodservice.scps.k12.fl.us). Students may also bring their own lunch from home to eat in the cafeteria.

### **Cafeteria Rules include:**

- All food and drinks must be consumed in the cafeteria or courtyard eating areas. No food should be taken from these areas.
- Remain seated at all times in the cafeteria unless getting food, throwing trash away or using the restroom; no wandering around or changing tables
- Do not leave belongings or food unattended
- No cutting in line or holding a place in line for others
- No reserving tables or seats for others
- No sharing account numbers
- Clean up after eating
- No running or horseplay

### **MAKE-UP WORK**

It is the student's responsibility to check with the teacher to make certain that all make-up work is completed and turned in after an absence. Students shall earn full credit for all assignments, tests and quizzes made up within the reasonable time limits established by the teacher, which shall be no less than the number of days the student was absent, plus one additional day. No credit will be given for assignments not turned in by the student. Students who know that they will be absent due to illness for three or more days may have their parents call the Guidance Office to make a homework request. Twenty-four hours after receiving the request, the student's homework will be available for pick-up in the Front Office.

### **MIDDLE SCHOOL GRADING/PROGRESSION**

The school year will be divided into four 9-week periods. The student's 9-week grade will be determined by the work completed during that marking period. The student's semester grade will be determined by the average of the two 9 week grades. The cumulative year-to-date GPA is determined by averaging the semester grade for each course. All courses taken in a middle grades student's schedule,



including courses taken for high school credit, shall be calculated into the student's cumulative year-to-date GPA. Virtual School course grades shall be included in the calculation of a middle grades student's cumulative year-to-date GPA. Middle grades students must earn a cumulative year-to-date 2.0 GPA on a 4.0 scale to be promoted.

Students taking high school credited Algebra 1, Biology, Geometry, and/or middle school Civics will take an end of course (EOC) exam that counts 30% of each semester grade in the course.

### **MIDDLE SCHOOL SUBJECTS**

Middle school subjects are typically math, language arts, science, social studies, physical education and elective courses. All subjects are yearlong with the exception of some elective classes that are semester classes. We aim to make course level decisions that will provide the most support for the student to be successful. Seminole County Public Schools will make individual student placement decisions based on multiple data points, including but not limited to: previous FSA scores, current level of additional support, formative assessment scores, course grades, Oral Reading Fluency rate, and teacher input. School level administration will place students in the course level that they deem will allow the student to be the most successful.

Students who are identified as at-risk of falling below proficiency or identified as not meeting proficiency may be placed into an Intensive Reading and/or Math class or other academic support classes.

### **PARENT TEACHER CONFERENCES**

Parents may arrange for a conference with their child's teachers and/or by calling the Guidance Office at 407-320-1554. Conferences are typically scheduled on Mondays and Thursdays.

Administrative Conferences can be scheduled by calling the main office. You will be transferred to the appropriate secretary to schedule an appointment. All faculty and staff can be reached directly by email through our school website.

### **PERSONAL PROPERTY**

- Personal Property such as, playing cards, cameras, card collections, toys, water guns, sports equipment, spray cans, head gear (caps, hats, visors...), and other unnecessary items are to be left at home. Personal Property is not permitted at TEAGUE MIDDLE SCHOOL and may be confiscated by school employees and given to the discipline office. These items will be returned to your parent/guardian.
- Do not bring large amounts of money or expensive jewelry to school. Money must be on you at all times, not in your

book bag. You are responsible for any money and personal items that you bring to school.

- Bringing balloons, stuffed animals, and food items to
- School for special events (Birthdays, Valentine's Day...) is discouraged. They will be stored in the guidance office and can be picked up at the end of the school day. Food items can be consumed during student's lunch in the cafeteria.

***THE SCHOOL IS NOT RESPONSIBLE FOR LOSS, THEFT OR DAMAGE TO ANY PERSONAL ITEMS BROUGHT TO SCHOOL.***

### **PROGRESS REPORTS**

Progress Reports are prepared by the teachers and will be available via Skyward at the mid-point of each grading period. Hard copies are available by request. Parents may request weekly progress reports through guidance. Students and parents may also student progress using Skyward and eCampus platforms.

### **PTSA (Parent, Teacher, Student Association)**

Teague Middle School has an active PTSA, and your support is strongly encouraged. Our PTSA supports school fundraisers, teacher mini-grants, and 8th Grade end of year events, book fairs and special speakers that are of interest to students. The PTSA also helped finance your student handbook/planner.

### **REPORT CARDS**

Report cards are available four times a year following the end of each grading period. All report cards are posted each quarter in Skyward under the student portfolio. Printed copies are available by request through the guidance office.



### **SELLING UNAUTHORIZED ITEMS AT SCHOOL**

Students are not permitted to sell any items or merchandise (includes gum, candy, etc.) on school grounds without permission of the principal.

### **SKYWARD FAMILY ACCESS**

Skyward Family Access is a secure internet-based website that allows parents and students to easily keep track of your grades and attendance. In message center, your teachers will post weekly homework information. We can also post and/or email important school events and student opportunities to keep families informed using message center. Make sure you check this site regularly. New features in Family Access allow parents/guardians to review and update family information including changes to addresses, phone numbers, emergency contact information, and health information. Parents are

advised that a new proof of residency is required by the school for all address changes.

### **SPEAK OUT HOTLINE**

Seminole County Public Schools has provided for a safe and secure way students can report any unsafe actions that they hear about or become aware of at school or at home. Students are encouraged to “*Speak Out*” by calling the Speak Out Hotline anonymously at 1-800-226-7733, 24 hours a day, 7 days a week.

### **STUDENT Council**

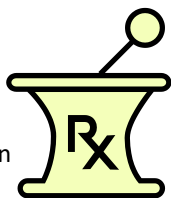
Student Government is comprised of students who were selected to be part of this elective class. Seventh and eighth grade students participate in activities to support other clubs and organizations of our school. Student council is very active in promoting a variety of campus events.

### **STUDENT INSURANCE**

School insurance forms are made available at the beginning of the school term and to students registering during the year. An in-school only plan and a 24-hour all year plan is available. Parents are responsible for sending the applications directly to the company. Insurance claim forms are available in the school office.

### **STUDENT MEDICATIONS**

A parent or legal guardian prior to the administration of any medication to a student must complete an Authorization for Medication form, which is in the front office. A designated staff member must administer medication. Only those medications that are prescribed by a physician may be administered or self-administered in school. Students may only carry over-the-counter medication on their persons if they have prior authorization and the accompanying required paperwork.



### **SUPERVISION OF STUDENTS**

When school is in session, supervision of students is provided from 8:45am to 4:30pm on Monday, Tuesday, Thursday, Friday and until 3:30pm on Wednesday. Student supervision is provided 30 minutes prior and 30 minutes after any school activity. Students should not be on campus during unsupervised times. Students must report to the Teague Restaurant or courtyard if on campus between 9:10 and 9:25.

Before school, students are to remain in the designated courtyard area, cafeteria, or gymnasium. Students are not allowed in the buildings before school.

### **TARDIES**

It is important for students to be at school and in all classes on time. If students are late to school, they will need to check-in with the receptionist in the main office. If students are late to a class, Teague’s Tardy Policy will be enforced.

For each class:

**First Unexcused Tardy – Warning**

**Second Unexcused Tardy – Warning and Phone Call Home**

**Third Unexcused Tardy - the teacher will assign a detention, and Phone Call home.**

After the third unexcused tardy to school and/or class in each nine-week period, the student will be referred to the discipline office for progressive discipline.

### **TEXTBOOKS**

Textbooks may be issued. These books are loaned to you by the State of Florida and the responsibility for their care rests with the student. They should not be written in, and should be returned in good condition at the end of the year. The school cannot assume responsibility for textbooks during the time they are in your possession. Fines will be collected for lost, stolen or damaged textbooks. All students are provided access to instructional materials in a digital format, when available. If print materials are required, an “Optional Access to Print Instructional Materials” form must be completed.

### **TRANSPORTATION**

#### **Bus Riders**

Buses are provided for students living two miles or farther from school. Students may only ride the bus to which they are assigned to school and home daily. You are to get on and off at your designated stop only. All school rules apply during bus rides to and from school and at the bus stop. Walkers and bike riders may not ride the bus under any circumstances. Students need to arrive at the bus stop a minimum of 10 minutes before the scheduled arrival time and wait until the bus comes to a complete stop before attempting to board. Riding the bus is a privilege. The privilege may be revoked for students who violate the bus rules and/or the SCPS Student Conduct and Discipline Code. Bus misconduct is considered a serious safety issue. Unsafe behavior is not permitted on the bus. Questions regarding bus transportation should be directed to the transportation office at 407-320-7550.



#### **Riding a different bus**

Students are not permitted to ride other buses with or without permission from parents. Students may only ride the bus that they are assigned by transportation based on their residence.

#### **Bike Riders**

Students riding bicycles must park and lock their bikes immediately upon arrival to school in the designated area provided at the school. Students must secure their bicycles with a lock and chain. Students are not allowed to put two bikes on one lock. The school cannot be responsible for loss,

damage or theft of your bicycle or helmet. You are expected to follow bicycle safety standards including wearing your helmet appropriately. You are not to ride your bicycle on campus at any time, including the school parking areas, walkways or the car/bus loading areas. Bicycle riders are to use the sidewalk on campus getting to and from school. Walk your bike across the street and always obey the crossing guards.

### **Walkers**

Students walking to school are encouraged to use sidewalks whenever possible. Walkers should exit school grounds as soon as their classes, clubs, sports or any other activities are concluded for the day. You need to follow all safety rules while walking to and from school. You must cross the street only at intersections where there are crossing guards and follow the directions given to you by the crossing guard.

### **Car Riders**

Cars riders must be picked up at the rear of the building, at the parent pick up designated ramp. Cars are not allowed on the bus ramp 30 minutes before the opening or dismissal of school. The speed limit for cars is 10 MPH on campus. Parents, please use the parent pick up car ramp to pick-up and drop-off students – please pull all the way forward on the ramp in order to create space for as many cars as possible. Car riders should only be picked up on the car ramp area directly in back of the school. Parents must provide a note to the office approving their student to get into cars driven by non-parents. High school students are not permitted on campus.

### **Inappropriate Method of Transportation**

Students are not allowed to travel to school on mopeds, motorcycles, scooters, skateboards, roller blades for safety reasons. These items are not allowed on school campus at any time school is in session or for any after school event. They will be confiscated and provided only for your parent to take home. Students will not be permitted to travel from school in a car service.

### **WEDNESDAY/SATURDAY SCHOOL**

Administration may assign a Wednesday or Saturday detention as a discipline consequence. These one and two hours after school detentions are typically offered every week. Students who are assigned this consequence are required to bring school materials to study. On the scheduled Wednesday of detention, students are to sign-in no later than 3:00 pm and should be picked up by 5:00 pm. On Saturday detention report time is 9:00 am to 12:00 pm.

### **TUTORING**

Tutoring is available on select days and times before and after school. This tutoring is free of charge and a teacher will be available to assist students with



their school work. A schedule will be provided in the first few weeks of school.

### **VISITORS/PARENTS ON CAMPUS**

All visitors and parents arriving on campus are required to report to the main office. Any visitor or parent that needs to go to another location on this campus must present I.D., have approval, sign in and obtain a visitor's pass. Students should not bring any friends to school as visitors. If you have to be picked up early from school, your parents are asked to go to the main office and request your early dismissal. They will be asked for proper identification. Parents are to remain and wait in the main office until you arrive.

### **WEAPONS**

Guns (including toy guns), knives (including pocket knives) or any other item that could be used to hurt or harm someone are prohibited. DO NOT bring these items to school or any SCPS property.

### **WEBSITE**

Teague Middle School has a website located at <http://www.teague.scps.k12.fl.us/>. It contains information about our school, a calendar of events, student opportunities and recognitions. It can be used to search for information pertaining to our school policies and procedures. Faculty/Staff contact information is also available on our website.

### **WITHDRAWING FROM SCHOOL**

Please notify the guidance office at 407-320-1554 in advance when withdrawing a student from school. When withdrawing, be certain to return textbooks, library books and other items that belong to the school. Make sure all debts are paid. A copy of the student's records will be sent to the receiving school only by a written request from the receiving school.

Revised 8/26/22

